

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NIGERIA

IMPORTANT NOTICE TO NON-FINANCIAL MEMBERS

A. **CONDITION FOR DELISTING**

A member is delisted if he/she defaults in the payment of dues (Subscription/Faculty) and Licence (if in practice) for more than three (3) years.

B. **PROCEDURE FOR RE-ADMISSION OF DELISTED MEMBERS**

1. Pay Re-Admission fee of Fifty Thousand Naira (NS0,000=) and **ALL** outstanding dues (Subscription/Faculty) and Licence (if in practice) as at the time of application for re-admission.
2. Download and Complete the Re-Admission form on the ICAN website.

C. **CONDITION FOR SUSPENSION**

A member is suspended if he/she defaults in the payment of dues (Subscription/Faculty) and Licence (if in practice) from four (4) months up to three (3) years.

D. **PROCEDURE FOR LIFTING OF SUSPENSION**

Pay penalty fee of Ten Thousand Naira (N10,000=) and **ALL** outstanding dues (Subscription/Faculty) and Licence (if in practice).

E. **EFFECTIVE DATE FOR DELISTING OR SUSPENSION**

The effective date for Delisting or Suspending erring members shall be May 1 of every year. Please note that a Suspended member, who has failed to be a financial member by April 30, shall be a delisted member by May 1, where period of suspension exceeds three (3) years.

F. **MODE OF PAYMENT**

Payment can be made through the following channels using your membership number, that is:
MB0XXXXX

- a.) Any ICAN Office, Naira Debit Card on POS or Cheque (Delisted & Suspended members).
- b.) WebPay under members section of the Institute's website www.icanig.org (Delisted & Suspended members).
- c.) Pay Direct in favour of the Institute at any commercial bank in Nigeria (Suspended members only).

d) Pay Direct in favour of the Institute at any commercial bank in Nigeria (Suspended members only).

FOR FURTHER ENQUIRIES, PLEASE CONTACT:

Roposola - 08035374029 - ragbolade@ican.org.ng
Taiwo - 08096583440 - taolukoya@ican.org.ng

SIGNED

Ag. REGISTRAR/CHIEF EXECUTIVE