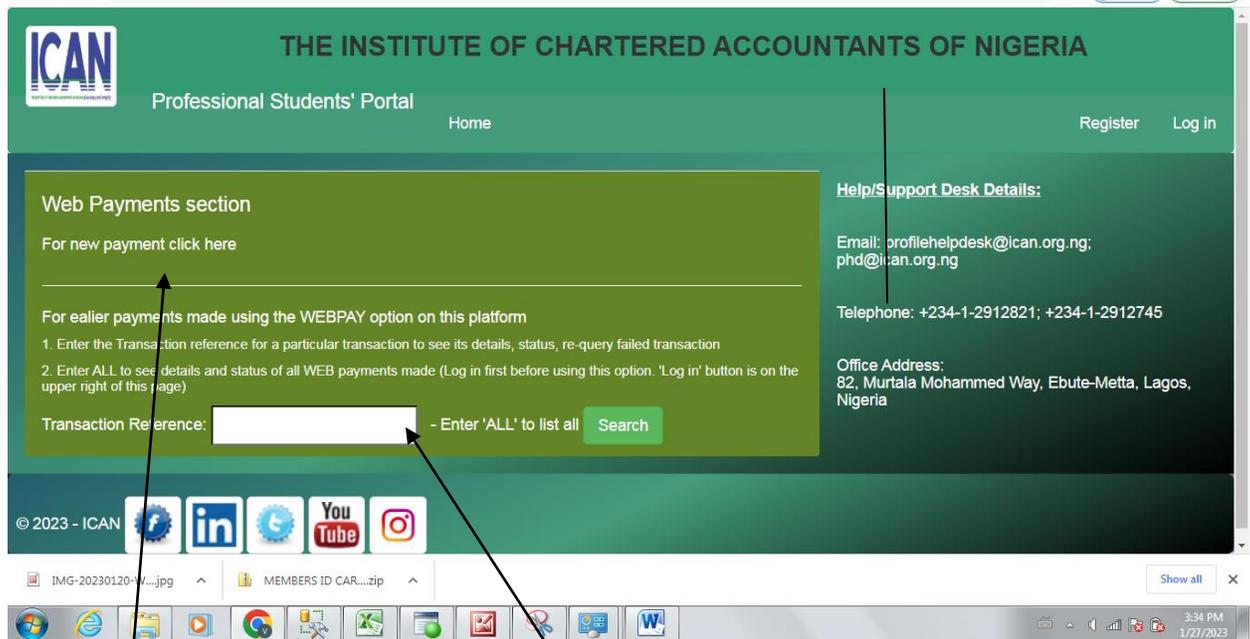


## PROCEDURE FOR INDUCTION REGISTRATION

1. Kindly make payment either via the pay-direct platform at any commercial bank OR online via [www.icanportal.org/professional/paymasters](http://www.icanportal.org/professional/paymasters)



To make a new payment via the online platform,  
Click here, Select Professional induction fee as  
The ITEM description.

After payment, enter the 20-digit transaction  
Reference number

2. Click on Details to the extreme right to view payment details and proceed to registration OR print receipt for reference purposes.  
This would generate the PIN and SNO
3. For payments made via pay-direct, please proceed to [www.icanonline-ngr.com/paydirect](http://www.icanonline-ngr.com/paydirect) OR [www.icanonline-ngr.com/quickteller](http://www.icanonline-ngr.com/quickteller) to generate the PIN and serial number.
4. Send the link <https://www.icanportal.org/members/Account/Login?ReturnUrl=/members/attestations> to your supervisor
5. Proceed to register via <https://www.icanportal.org/professional/Inductions>
6. Enter your PIN, Serial no, registration number and referee details  
(Please confirm your referee details before inputting)
7. Fill the form and submit. Kindly fill all fields marked as required.

8. Upload your relevant credentials i.e. NYSC, BSc, Employment letter, etc
9. Send the generated link to one of your referees to certify.
10. Your form is successfully submitted when it changes to “Completed Membership application form”  
N.B: Inductees with outstanding subscription would not be allowed to fill the form.