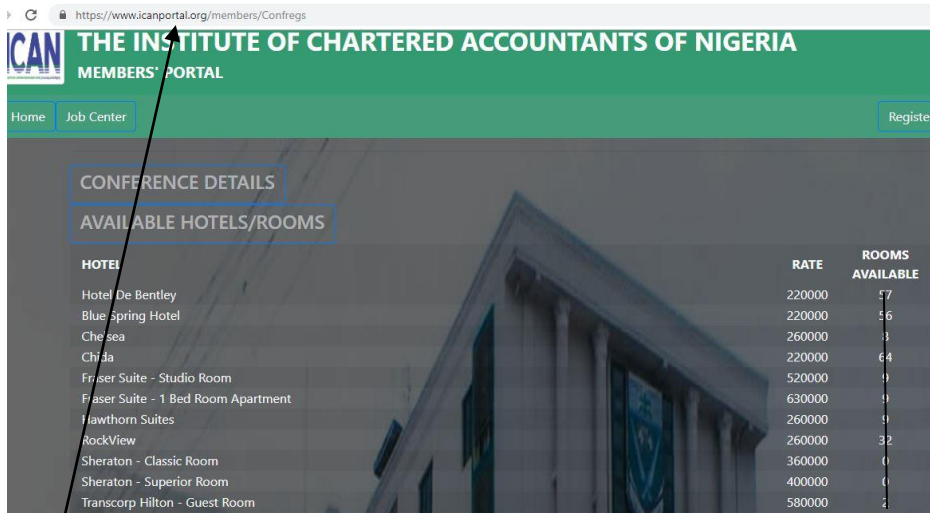


PROCEDURE FOR CONFERENCE REGISTRATION

1. Check the available categories/hotels and their prices.

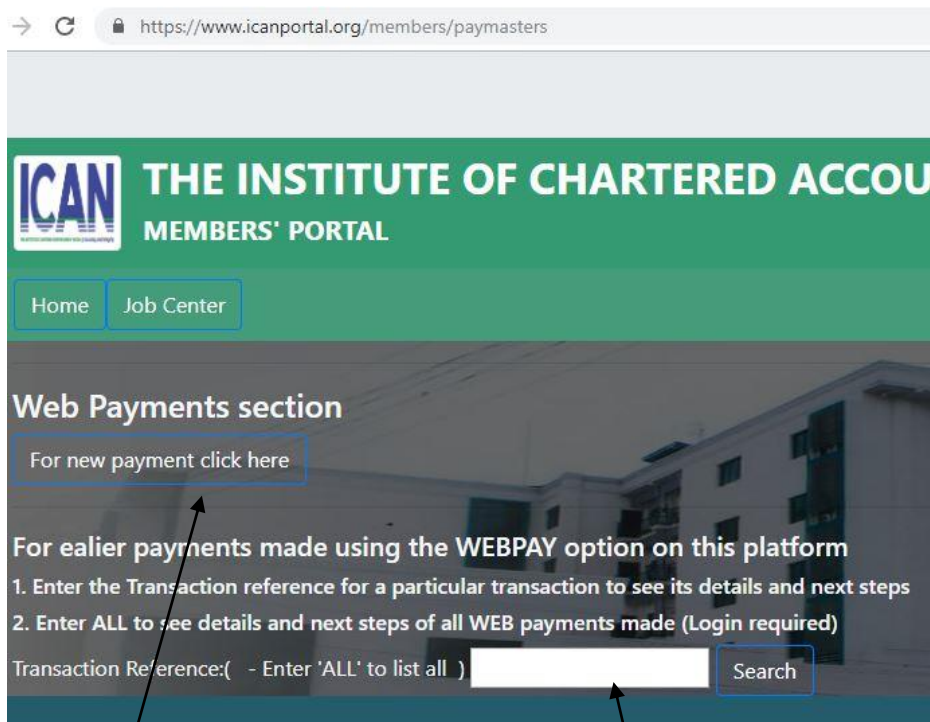


HOTEL	RATE	ROOMS AVAILABLE
Hotel De Bentley	220000	57
Blue Spring Hotel	220000	56
Che sea	260000	3
Chida	220000	64
Fraser Suite - Studio Room	520000	9
Fraser Suite - 1 Bed Room Apartment	630000	9
Hawthorn Suites	260000	9
RockView	260000	32
Sheraton - Classic Room	360000	0
Sheraton - Superior Room	400000	0
Transcorp Hilton - Guest Room	580000	2

Website

2. Proceed to make payment either via the pay-direct platform at any commercial bank OR online via

www.icanportal.org/members/paymasters



Web Payments section

For new payment click here

For earlier payments made using the WEBPAY option on this platform

1. Enter the Transaction reference for a particular transaction to see its details and next steps
2. Enter ALL to see details and next steps of all WEB payments made (Login required)

Transaction Reference:(- Enter 'ALL' to list all) Search

To make a new payment, click here,
select Annual conference fee as the ITEM, the
amount to be entered is for your desired category

After payment, enter the 20-digit transaction
reference number

3. Click on Details to the extreme right to view payment details and proceed to registration OR print receipt for reference purposes.

This would generate the PIN and SNO, skip to (5)

4. For payments made via pay-direct, please proceed to www.icanonline-ngr.com/paydirect OR www.icanonline-ngr.com/quickteller to generate the PIN and serial number.
5. Proceed to register via www.icanportal.org/members/confregs (scroll to the bottom of the page) as seen below:

icanportal.org/members/Confregs

Home Job Center

1. PAYDIRECT ? click proceed to register

2. Quickteller ? click proceed to register

3. WebPay ? click proceed to register

Payment E-Voucher PIN

Payment E-Voucher SNO

Membership Number (Enter NA for non ICAN member)

Submit

6. Fill the form and submit.