

# THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NIGERIA

(Established by Act of Parliament No. 15 of 1965)



Presents

## A 5-DAY NATIONAL WORKSHOP FOR PUBLIC TERTIARY INSTITUTIONS

Theme:

### EMERGING PUBLIC FINANCIAL MANAGEMENT (PFM) REFORMS FOR EFFECTIVE SERVICE DELIVERY

#### PROGRAMME OVERVIEW:

Public Sector entities including Tertiary Institutions' ecosystem are increasingly being required to adopt private sector techniques to ensure effective and efficient management of resources and delivering qualitative services. Some Public Financial Management (PFM) reforms have been implemented by the government to enhance accountability, transparency, and probity in compliance with global best practices and Nigeria Tertiary Institutions are not exonerated from these reforms. This development requires and relies on learning to respond quickly and proactively to demonstrate the accountability, transparency, and probity through well-developed personnel.

The Institute recognizes some slits in Nigerian Tertiary Institutions ecosystem in measuring up to optimal expectations. Consequently, the Institute designed this workshop to update and enhance the knowledge and skills of the participants to become efficient and effective in managing resources and in carrying out their duties to ensure the sustainability and optimal expectations of their respective institutions.

#### LEARNING OUTCOMES:

At the end of the workshop, participants should be able to:

- i. Embrace the emerging digital mechanism for effective and Efficient managing receivables, monitoring, reconciliation, and accounting for internally generated revenue (IGR)
- ii. Understand the processes to carry out contract administration and procurement processes effectively and efficiently.
- iii. Understand lean budget techniques and application in budget preparation
- iv. Initiate cost control and expenses planning process for desired results.
- v. Evaluate relevance of Government Integrated Financial Management Information System (GIFMIS) framework and challenges in Tertiary Institutions.
- vi. Use basic Microsoft Excel for the preparation of accounts.
- vii. Evaluate the challenges of implementation of Treasury Single Account (TSA) in the respective Institutions.
- viii. Understand applicable IPSAS to tertiary Institutions Manage Inventory effectively

#### TARGET PARTICIPANTS:

Staff of Bursary, Audit, Budget, Credit Control and Procurement departments of Tertiary Institutions

#### Locations

- |                             |                                |
|-----------------------------|--------------------------------|
| North (East, West, Central) |                                |
| Abuja                       | - November 20-24, 2023         |
| South West                  |                                |
| Ibadan                      | - November 27-December 1, 2023 |
| South (East, South)         |                                |
| Uyo                         | - December 4-8, 2023           |

Venues for each zone will be communicated to registered participants

#### COURSE CONTENTS:

- i. Emerging digital mechanism for effective and efficient managing receivables, monitoring, reconciliation and accounting for Internally Generated Revenue.
- ii. Contract administration and Procurement processes in tertiary institution in compliance with Procurement Act 2007 as amended.
- iii. Lean budget techniques for efficient management of finance, material resources, wastages and dysfunctional tendencies.
- iv. Cost control and expenses planning techniques.
- v. Government Integrated Financial Management Information System (GIFMIS) framework: Relevance and associated challenges in tertiary Institutions
- vi. Learning basic Microsoft Excel for an enhanced performance
- vii. The TSA Policy: Implementation and Challenges in Nigeria Tertiary Institutions
- viii. Refresher on IPSAS related to tertiary Institutions Inventory management in Nigeria Tertiary Institutions

#### WORKSHOP FEES:

Workshop fees per participant is N145,000.00. This covers tuition, course materials, Tea break, Lunch, group photograph and certificate of attendance

#### PAYMENT:

Payment should be made through Webpay on the registration portal or directly to: ICAN MCPE @ Zenith Bank- 1012757801. If payment is made to the account, please bring evidence of payment to the venue.

#### REGISTRATION LINK:

Participants will be expected to register for the zone of their choice while completing the registration details  
@ <https://icanportal.org/members/eventregistrations>

For further enquiries, kindly contact Wole: [wbodunde@ican.org.ng](mailto:wbodunde@ican.org.ng) (08091186024) or Abiodun: 08060902346

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