This is to inform all qualified candidates who have not been admitted into the membership of the Institute that the next Induction Ceremony has been scheduled for Monday 28 and Tuesday 29 November 2022 as follows:

**ORIENTATION**

**DATE:** Monday, November 28, 2022 (For All Inductees)

**TIME:** 8.00am Prompt

**ADMISSION INTO MEMBERSHIP AND AWARD OF CERTIFICATE**

**DATE:** Tuesday, November 29, 2022
(For Inductees and guests)

**TIME:** 8.00am Prompt

**VENUE:** ICAN Centre, Plot 12, Kofo Kasumru Street, Lakeview Estate, Phase 1 Amuwo Odofin, Lagos

**NOTE:** Registration is strictly online.

**Induction Fee:** N110,000

**AN INDUCTEE SHOULD ENSURE HE/SHE DOES NOT HAVE ANY OUTSTANDING SUBSCRIPTION EITHER AS A STUDENT OR GRADUATE MEMBER.**

**INDUCTION BENEFITS:**

- PhD Grant of N500,000 for members
- Life Insurance Benefit
- Benevolent Fund
- Authority to sign Financial Statement of Commercial and Non-commercial organizations in Nigeria
- Members’ Benefit Card (Entitles members to discounts in designated hotels, airlines, departmental stores etc.)
- Affordable medicare through negotiated HMO scheme

**1. MODE OF PAYMENT:**

**a. PAY DIRECT:** pay directly into ICAN e-Collection Account via cheque, draft, and transfer at any bank in Nigeria. Obtain your payment Receipt and there after proceed with your registration at ICAN website: [http://www.icanportal.org/professional/Inductions](http://www.icanportal.org/professional/Inductions)

**2. REGISTRATION IS STRICTLY ON-LINE:**

**Procedure**

**Applicant Must:**

- i) forward this link: [https://icanportal.org/members/attestations to his/her supervisor(s) (who must be financial members) to confirm/attest the applicant’s duration of employment and scope of duties in the present or previous employment.

Please note that applicants with BSc/HND in Accounting are required to have minimum of 36 months work experience, while AAT and graduates of other disciplines must have a minimum of 48 months work experience.

- ii) Complete the online form on: [http://www.icanportal.org/professional/Inductions](http://www.icanportal.org/professional/Inductions)

- iii) Upload recent passport-sized photograph on white background, in JPEG file, (maximum file size is 20kb)

- iv) Upload Credentials in one single pdf file

- v) Save the form and send the link generated on your completed membership application form page to your referee(s) to view, certify your completed form and uploaded credentials.

Closing date for registration and online submission is Friday, OCTOBER 28, 2022

**3. KINDLY NOTE THAT LATE SUBMISSION OF ONLINE APPLICATION FORM WILL NOT BE PROCESSED FOR THIS INDUCTION.**

**4. Inductees are entitled to only one (1) guest.**

**5. Dress Code for the 2 days MUST be completely FORMAL.**

- MEN: LOUNGE SUIT WITH TIE
- WOMEN: TROUSER/SKIRT SUIT OR GOWN

(visit [https://ican.org.ng/members/become-a-member for pictorial samples](https://ican.org.ng/members/become-a-member))

**6. ALL COVID-19 PROTOCOLS WOULD BE FULLY OBSERVED. INDUCTEES/GUESTS WILL NOT BE ALLOWED INTO THE VENUE WITHOUT NOSE/FACE MASK.**

For further information and enquiries, please visit www.ican.org.ng or contact:

**ICAN Contact centre phone numbers:** 017100311, 016309354, 015200430, 0700700ICAN

**Email addresses are:** contactcentre@ican.org.ng & professional.induction@ican.org.ng

[CLICK HERE TO REGISTER]