



# THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NIGERIA ASSOCIATION OF ACCOUNTING TECHNICIANS WEST AFRICA (AATWA)



THE ASSOCIATION OF ACCOUNTANCY BODIES IN WEST AFRICA (AATWA)



## Association of Accounting Technicians West Africa (AATWA) Membership Certificate

This is to certify that

having passed the prescribed examinations under the Accounting Technicians Scheme West Africa, is on the authority of ABWA Council, issued this certificate and admitted into membership.

Given this \_\_\_\_\_ day of \_\_\_\_\_

Registrar/Chief Executive

Executive Secretary-ABWA

President ABWA

AATWA/NIG

This certificate remains the property of ABWA

## 49TH AATWA INDUCTION CEREMONY

## AATWA ANNUAL GENERAL MEETING (AGM)

## 23RD AATWA ANNUAL CONFERENCE

### 49TH AATWA INDUCTION CEREMONY

This is to inform all ATSWA graduates who passed the Final Examination before or at the September 2018 Diet of ATSWA Examination that the Induction ceremony has been re-scheduled as follows:

#### DAY 1

#### Orientation (COMPULSORY)

Date: **Monday, December 10, 2018**

Time: **8.00am prompt**

For Whom: All AATWA Inductees Only

#### DAY 2

#### Award of AATWA Certificates

Date: **Tuesday, December 11, 2018**

Time: **9.00am prompt**

For Whom: All AATWA Inductees & Invited Guests.

**INDUCTION FEE: N24,500 only**

NOTE: ALL INDUCTEES SHOULD APPLY ONLINE

#### PROCEDURE FOR ON-LINE REGISTRATION

##### 1. METHODS OF PAYMENT:

**Pay Direct:** Pay directly into ICAN e-Collection Account at any commercial bank. Obtain your payment receipt and thereafter proceed with your registration at ICAN website: <http://www.icanonline-ngr.com/paydirect>

### ANNUAL GENERAL MEETING

### 23RD AATWA ANNUAL CONFERENCE

This is to inform all members of the Association of Accounting Technicians, West Africa (AATWA) that the Annual General Meeting and Annual Conference has been re-scheduled as follows:

#### DAY 3

#### Annual General Meeting (AGM)

Date: **Wednesday, December 12, 2018**

Time: **10:00am**

For Whom: All AATWA members

#### 23RD ANNUAL AATWA CONFERENCE

Date: **Wednesday, December 12, 2018**

Time: **11:30am**

For Whom: All AATWA members

**CONFERENCE FEE: N10,000 only**

**Category A:** Inductees (December 2018) – N24,500 (This includes Induction fee, AAT Reg. fee, Subscription, Development Levy and Conference fee).

\*Inductees in this category do not need to pay any additional Conference fee.

## 2. ON-LINE REGISTRATION:

### a) Requirements:

Scanned soft copy (JPEG format, 20kb maximum file size) of your passport-sized photograph (white background) for the online registration.

### b) Procedures:

- Complete the Online form at ICAN website: <http://www.icanonline-ngr.com/aatinduction> and click on submit.
- Applicants are expected to submit printed hard copy of the **Induction Application Form**, certified by referee and attach the PIN Voucher, Bank Payment Teller and other relevant documents as outlined below at the Institutes' Secretariat, Plot 16, Idowu Taylor Street, Victoria Island, Lagos on or before **Thursday, November 23, 2018**.
- Applicants are advised to re-confirm their registration online three days after the date of registration, using the details on the PIN Voucher obtained at the bank.

## 3. ATTACH THE FOLLOWING DOCUMENTS:

- i) Certified photocopies of ATSWA I, II & III Examination Result Slips
- ii) Exemption letter (if applicable)
- iii) Bank Payment Teller details
- iv) Evidence of subscription payment

**Category B:** All AATWA Members who are not December 2018 inductees – ₦10,000

**Category C:** AATWA members who got inducted in July 2018 are automatically qualified to attend the 23rd Annual Conference without paying any additional fee.

### NOTE:

**Participants should please note that Conference registration fee covers all conference materials which include; T-Shirts, Bags, programme and lunch.**

### METHODS OF PAYMENT:

**Pay Direct:** Pay directly into ICAN e Collection Account at any branch of UBA, Union, Wema, Fidelity, Access, Zenith Bank or First Bank of Nigeria Plc. Obtain your payment receipt.

Applicants are expected to submit printed hard copy of the completed **Conference Registration Form**, attached with the PIN Voucher and Bank Payment Teller at the Institute's Secretariat, Plot 16, Idowu Taylor Street, Victoria Island, Lagos on or before **Thursday, November 23, 2018**.

For further enquiries please contact the following;

#### ➤ Sunkanmi:

**0802 861 1102**, [ooloketuyi@ican.org.ng](mailto:ooloketuyi@ican.org.ng)

#### ➤ Chidi:

**0803 333 6599**, [cjogbuyi@ican.org.ng](mailto:cjogbuyi@ican.org.ng)

#### ➤ Adams:

**0806 790 8190**, [iadams@ican.org.ng](mailto:iadams@ican.org.ng)

### Venue:

ICAN Centre,  
Plot 12, Kofo Kasumu Street,  
Lakeview Estate, Phase 1,  
2nd Rainbow Bus Stop,  
Amuwo Odofin,  
Lagos.

### John I. Evbodaghe, MBA, FCA Registrar/Chief Executive

Plot 16, Idowu Taylor Street,  
Victoria Island, P. O. Box 1580, Marina,  
Lagos, Nigeria.

Tel: +234 816 920 8597

e-Mail: [info.ican@ican.org.ng](mailto:info.ican@ican.org.ng)

[www.icanig.org](http://www.icanig.org)

# **CORPORATE SPONSORSHIP/PARTICIPATION**

## **AT THE 23RD AATWA ANNUAL CONFERENCE**

The 23rd Annual Conference of Association of Accounting Technicians West Africa (AATWA) has been scheduled to hold on **Wednesday, December 12, 2018** at **ICAN Centre, Plot 12, Kofo Kasumu Street, Amuwo Odofin, Lagos by 11.00am.**

We hereby invite corporate bodies, Small and Medium Enterprises (SMEs) as well as Small and Medium Accounting Firms (SMAFs), to participate in the Conference through facilitation, advert placement and networking with members.

Sponsorship/Participation at the event is opened with benefits in the following categories;

### **Category A: ₦300,000**

#### **Benefits:**

- Full page advert placement on the conference brochure,
- Allocation of table stand to exhibit products/services,
- 10mins address to delegates on organization services,
- Interactive session with delegates,
- 6 months advert placement on employment bureau portal,
- Job vacancy placement on employment bureau portal, and
- Placement of corporate logo on Conference flex-banner.

### **Category B: ₦200,000**

#### **Benefits:**

- ½ page advert placement on the conference brochure,
- Interactive session with delegates
- 3 months advert placement on employment bureau portal,
- Job vacancy placement on employment bureau portal, and
- Placement of corporate logo on Conference flex-banner.

### **Category C: ₦50,000**

#### **Benefits:**

- ¼ page advert placement on the conference brochure,
- Interactive session with delegates,
- 1 month advert placement on employment bureau portal, and
- Job vacancy placement on employment bureau portal.

**AATWA members can also request for letter of sponsorship to employers.**

For further enquiries please contact the following;

- **Sunkanmi: 0802 861 1102, ooloketuyi@ican.org.ng**
- **Chidi: 0803 333 6599, cjogbuyi@ican.org.ng**
- **Adams: 0806 790 8190, iadams@ican.org.ng**